# Lower Oxford Township
## Board of Supervisors Meeting Minutes
## October 13, 2010

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, October 13, 2010.

The following were in Attendance: Chairman Kenneth L. Hershey, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and seven guests. Vice Chairman W. Ronald Kepler and Building Inspector Scott Moran were absent.

### CALL TO ORDER
Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

### PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

### PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA
None.

### RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA
Mr. Darien White – On behalf of the Township Historical Commission, Mr. White addressed the Board with information about an upcoming event to celebrate the 150th Anniversary of the Railroad. He explained that Lower Oxford has the oldest existing railroad station, which is located in the Lincoln Village. The surrounding communities and historical societies are planning lots of activities and possibly a train that will run from Chadds Ford to Oxford. The Historic Commission would like to be a part of the celebration and have a display of old pictures as well as serve refreshments and perhaps give tours. Mr. White requested funding from the Township in the amount of $200.00. Mrs. Teri Dignazio explained that these funds would be supportive for the organizers of the events: Oxford Historical Society and "OATS."
Mr. Hershey moved to authorize the Historical Commission to purchase the items they need for the 150th Anniversary train celebration and submit the bill to the Township for a reimbursement/contribution. Mr. Cheek seconded the motion. MOTION CARRIED.

### APPROVAL OF THE MINUTES
Mr. Cheek moved to approve the minutes for the regular meeting on September 8th and the Special Meeting on September 20th. Mr. Hershey seconded the motion. MOTION CARRIED.

### TREASURER'S REPORTS
**Presentation of Bills** – Mr. Cheek moved to approve and pay the bills totaling: $103,449.23 for General Fund, $6,912.00 for State Fund; and $4,927.94 for Open Space Revenue Fund. Mr. Hershey seconded the motion. MOTION CARRIED.

**Budget Deviations –** Mr. Cheek moved to adopt Resolution 2010-31 for Budget deviations totaling $7,568.48 for General Fund and $10,000.00 for State Fund. Mr. Hershey seconded the motion. MOTION CARRIED.

**Fiduciary Refunds –** Mr. Cheek moved to transfer $2,437.73 from the three listed escrow sub-accounts to the Master Escrow account to reimburse for engineering & legal fees. Mr. Hershey seconded the motion. MOTION CARRIED.

## CORRESPONDENCE

- ✓ PSATS News Bulletin for September-October 2010.
- ✓ PA State Police statistics report for September.
- ✓ Memo regarding the PECO Green Region Open Space Grant Program.
- ✓ Chester County Assoc. of Township Officials invitation to the Fall Convention on November 4th at 4:00 p.m. at the Mendenall Inn.
- ✓ Union Fire Co. No. 1 incident listing for August & September.
- ✓ Letter from John Gaadt, consultant of S.A.V.E. with draft recommendations and model ordinances pursuant to gas pipelines and land use in southern Chester County.
- ✓ Invitation to a municipal breakfast hosted by the County Library System on Friday, November 5th at Wyncote.
- ✓ Notice from the Chester County SPCA that beginning January 1, 2011, they will no longer accept animals from municipalities that do not have a Full or Limited services contract with them.
- ✓ The 2009 Annual Report from the SCCEMS-Medic 94.
- ✓ Newsletter from the Chester County Historic Preservation Network.
- ✓ Copy of the OARA Audit for 2009.

**Comments:** Mr. Hershey moved to accept the correspondence. Mr. Cheek seconded the motion. MOTION CARRIED.

## BUILDING INSPECTOR

The Secretary read the Building Inspector's report for the month of September. He had twenty-four (24) regular inspections, seven failed, and one (1) sewer inspection. Mr. Cheek moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

## CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for September. She issued five (5) building permits and one (1) certificate of occupancy. There are two (2) outstanding violations: 365 Elkdale Road and 290 Lancaster Avenue.

**Subdivisions & Land Development Plans –**

**William Shainline subdivision** – Mr. Cheek moved to approve a waiver for Section 303.1 for preliminary/final plan for the William Shainline 4-Lot subdivision & Add-On. Mr. Hershey seconded the motion. MOTION CARRIED.
Mr. Cheek moved to approve modification of Section 511 to postpone a storm water management plan until a building permit is requested for the William Shainline 4-Lot Subdivision & Add-On. Mr. Hershey seconded the motion. MOTION CARRIED.

**Oxford Commons** - Mr. Cheek moved to adopt Resolution 2010-32 for Final Plan approval of Oxford Commons. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Hershey moved to approve the Codes Enforcement Officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

## ENGINEER

The Secretary read the Engineer's report for the months of August & September. Mr. Cheek moved to approve the Engineer's report. Mr. Hershey seconded the motion. MOTION CARRIED.

## REGIONAL ACT 537 PLAN

Mr. Bob Yeatman gave his report for the month of September. He said that they are on the home stretch. West Nottingham approved the resolution last night. The OASA secretary has been authorized the sign their resolution now that West Nottingham did. The 537 Plan will be sent to DEP sometime after Thursday. The next step is the financing. There are some feelings out there that are not sure about submitting the plan to DEP until all municipalities accept the conditions of the USDA loan. Mr. Hershey said that if DEP will accept the 537 Plan without financing agreements, then send it in. Mr. Cheek said he doesn't have enough information to vote for it. After some discussion, Mr. Hershey moved to accept Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

## ROADMASTER

Mr. Steve Price read the Roadmaster's Report for September. Mr. Cheek moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

## REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey reported that the heavy 10" rain created washouts, but the contractor repaired them. He explained that the pavilion is shown on the plans behind the baseball field. There are concerns about security at that location because you cannot see it from the road. They plan to move it closer to the parking lot. The next meeting is October 14th at the East Nottingham building. Mr. Cheek moved to approve OARA report. Mr. Hershey seconded the motion. MOTION CARRIED.
Mr. Hershey moved to approve the proposed 2011 OARA budget. Mr. Cheek seconded the motion. MOTION CARRIED.

## HISTORICAL COMMISSION

Discussed at the beginning of the meeting.

## OLD BUSINESS

**Open Space Preservation – David King –** This is a like-kind exchange and should go to settlement early November. Mr. Cheek moved to approve the Township's share of the Ag Easement for David King in the amount of $273,183.30 and the Township's share of settlement costs estimated at $5,101.21 to be paid from the Open Space Purchase Fund. Mr. Hershey seconded the motion. MOTION CARRIED.

**Comprehensive Plan –** Mr. Joel Brown reported that they discussed the final version of the chapters for the Natural Resources & Scenic Resources. On October 22nd they will review the final chapters on Ag Resources and Open Space. The Chester County Planning Commission has asked for a six (6) month extension at no additional cost to the municipalities.

**Lincoln Village Sewer –** Mr. Hershey noted that twenty-one (21) permits had been issued and fourteen (14) had hooked-up.

**Evans Court –** Mr. Cheek moved to adopt Resolution 2010-34 for an extension of time for the road dedication of Evans Court. Mr. Hershey seconded the motion. MOTION CARRIED.

## NEW BUSINESS

**CPA for Audit –** Mr. Cheek moved to appoint Maulo & Company, Ltd. to do the 2010 Audit for a proposed fee of $7,350.00. Mr. Hershey seconded the motion. MOTION CARRIED.

**Ag Security –** Mr. Cheek moved adopt Resolution 2010-33 for the addition of 15.4 acres owned by Anthony & Karen Mangus to the Township's Ag Security Area. Mr. Hershey seconded the motion. MOTION CARRIED.

**Budget Workshop** – Mr. Cheek moved to authorize the Secretary to advertise the Budget Workshop on October 25th at 9:00 a.m. Mr. Hershey seconded the motion. MOTION CARRIED.

**Trick or Treat night –**Mr. Hershey announced that Trick-or-Treat night will be the same as Oxford Borough, on Sunday, October 31st from 6:00 until 8:00 p.m.

OTHER BUSINESS

Mr. Hershey moved to authorize the Solicitor to take any action necessary to comply with the Act 32-Earned Income Tax Collection. Mr. Cheek seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

**None.**

Mr. Hershey moved to adjourn the meeting at 8:05 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Digitally signed by Sara Laganelli
DN: cn=Sara Laganelli, o=Lower Oxford Township, ou=Secretary/Treasurer, email=loweroxfordtwp@zoominternet.net, c=US
Date: 2010.12.01 10:40:21 -05'00'

Sara B. Laganelli
Secretary/Treasurer