

Lower Oxford Township
Board of Supervisors Meeting Minutes
November 9, 2011

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 9, 2011.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and three guests. Roadmaster Steve Price was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on October 12th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills: totaling \$48,967.24 for General Fund and \$4,465.54 for Open Space Revenue Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Budget Deviations – Mr. Cheek moved to adopt Resolution 2011-27 for budget deviations totaling \$1,661.00 for General Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$790.06 from the listed escrow sub-accounts to the Master Escrow account to reimburse for engineering fees. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ PA State Police statistics report for October.
- ✓ OARA proposed Budget for 2012.
- ✓ Letter from the Oxford Area Senior Center requesting donation for 2012.
- ✓ Announcement from the Chester Water Authority that the new office in Kennett Square is open.
- ✓ Information on the 32nd Annual Old Fashioned Christmas Walking Tour in West Chester.
- ✓ Donation from the Sproul Foundation for beautification of the Township.
- ✓ Notice that the rate for the Township Engineer will increase by 1.8% for 2012. Ed Fisher's new rate will be \$83.68 per hour.
- ✓ Disaster Assistance information from FEMA.
- ✓ Copy of a letter sent to Ed Lennex, OASA, from DEP regarding the Chapter 94 Annual Report.
- ✓ Notice of the Downtown Oxford Town Hall meeting on Thursday, November 10th at 7:00 p.m. in the Huntsworth Room of Ware Presbyterian Village.
- ✓ Information from OARA Secretary including the minutes from July and August.
- ✓ PSATS News Bulletin for September-October 2011.
- ✓ Union Fire Co. No. 1 alarm report and incident listing for September.

- ✓ Notice of the County's fourth revision to the Chester County Solid Waste Management Plan.
- ✓ Letter from the Auditor General's Office regarding the 2011 State Aid Allocation for the Volunteer Firefighter's Relief Association.
- ✓ Chester County SPCA's 2012 Contract: New fees for Full Contract will be \$2,925.00 and for Limited Contract \$500.00 if paid by January 15, 2012. They will charge \$65.00 per unclaimed stray animal.
- ✓ Letter from DEP approving the OASA Act 537 Plan!

SPCA - Mr. Kepler moved to sign the 2012 SPCA Limited contract for a fee of \$500.00. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to accept the correspondence report. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had three plan reviews, twenty-nine (29) regular inspections (four failed), and one (1) sewer inspection for the month of October. Mr. Cheek moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued eight (8) building permits, one (1) Certificate of Occupancy, and four (4) sign permits. There was one outstanding violation at 355 Township Road which complied with the moving of a structure. The violation at 236 Ashmun Ave. is in the process of coming into compliance.

Subdivisions & Land Development Plans –

Ballymeade – Mr. Kepler moved to adopt Resolution 2011-28 for a ninety (90) day extension. Mr. Cheek seconded the motion. MOTION CARRIED.

Carl Eldreth SD – Mr. Kepler moved to approve a non-building waiver for the Carl Eldreth subdivision. Mr. Cheek seconded the motion. MOTION CARRIED.

Jones & Losito – Mr. Kepler moved to adopt Resolution 2011-30 for a 180 day extension to the Jones/Losito Final plans. Mr. Cheek seconded the motion. MOTION CARRIED.

Solar/Wind Ordinance – Mrs. Kinney reported that the Planning Commission had made some changes and recommendations to the Supervisors. Mr. Kepler moved to send the Township Solicitor the proposed Solar/Wind Ordinance with the Planning Commission's recommended changes for further review. Mr. Cheek seconded the motion. MOTION CARRIED.

Darien White Zoning Hearing – Mrs. Kinney noted that the Zoning Hearing Board had approved the variances for Darien White with the stipulation that he must connect to the public sewer.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for October. Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman was absent. No report.

ROADMASTER

The Secretary read the Roadmaster's Report for September. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey gave the report for October. He said they are beginning to search for an engineer/architect and grant money for Phase II. The Supervisors reviewed the proposed 2012 OARA Budget. Mr. Kepler moved to approve the proposed 2012 OARA Budget. Mr. Cheek seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve OARA report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Jay Eaton gave his report for October. He added another historic building picture to the PA website: The Lemon Tree Inn. The last meeting they discussed the walking tour in Lincoln which will concentrate on Hinsonville. They hope to use details from Mary Ann Russo’s book about what the Hinsonville houses looked like. Mr. Cheek moved to approve the Historic Commission report. Mr. Kepler seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – n/a

Comprehensive Plan – Mr. Joel Brown reported that they met on October 26th. They continued work on Planning Chapters for Land Use & Housing. The next meeting is December 7th. The County’s paid staff will come to talk about the implementation agreement sometime after the first of the year. Mr. Kepler moved to approve the Comp Plan report. Mr. Cheek seconded the motion. MOTION CARRIED.

Lincoln Village Sewer – Mr. Kepler moved to ask the Solicitor to do what is necessary to lift the sewer moratorium in Lincoln Village. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

On-lot Sewage Management Ordinance revision – Mr. Cheek moved to authorize the Solicitor to advertise this ordinance revision for adoption at the December 14th regular meeting. Mr. Kepler seconded the motion. MOTION CARRIED.

Amendment to the Waterline Reimbursement Ordinance – Mr. Cheek moved to authorize the Solicitor to advertise this ordinance amendment for the December 14th regular meeting. Mr. Kepler seconded the motion. MOTION CARRIED.

CDL exemption – Mr. Kepler moved to adopt Resolution 2011-29 for an exemption to the Commercial Motor Vehicle driving time limits when there is an emergency declared by the Chairman of the Board of Supervisors. Mr. Cheek seconded the motion. MOTION CARRIED.

Route 10 Sewer Line – Mr. Kepler moved to authorize the Solicitor to work on any necessary agreements with the Oxford Area Sewer Authority and/or Brian Campbell for the Route 10 public sewer line. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

Mr. Cheek moved to adjourn the meeting at 8:20 p.m. Mr. Kepler seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer