

Lower Oxford Township
Board of Supervisors Meeting Minutes
May 9, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, May 9, 2012.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and five guests. Building Inspector Scott Moran and Roadmaster Steve Price were absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on April 11th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills; totaling \$53,000.60 for General Fund and \$4,603.23 for Open Space Revenue Fund. Mr. Cheek seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$1,260.48 from the four listed escrow sub-accounts to the Master Escrow account to reimburse for engineering fees and refund Eldreth. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ PSATS News Bulletin for April.
- ✓ Chester County Conservation District revised fee schedule.
- ✓ Letter from Senator Pileggi regarding our letter to him about the 2012-2013 state budget for funding open space preservation.
- ✓ Union Fire Co. No. 1 Annual Report 2011.
- ✓ The Oxford Area Sewer Authority's Annual Financial Report for years 2010 and 2011.
- ✓ Email from the Chester County Tax Collection Committee regarding the new policy they adopted.
- ✓ Letter from the Chester County Commissioners regarding a temporary burn ban that was put in place on April 13th. It has since been lifted.

Mr. Kepler moved to accept the correspondence. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Secretary read the Building Inspectors' report for April. He had 11 plan reviews, 43 regular inspections (8 failed), and one sewer connection inspection. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for April. She issued eight residential building permits, three commercial, and two sign permits. Mrs. Kinney reported that she had one outstanding violation at 100 Broad Street. She will send an enforcement notice tomorrow by certified mail.

Subdivisions & Land Development Plans –

Ballymeade – Mr. Cheek moved to adopt Resolution 2012-15 for a 90 day extension to the Ballymeade Final Plan Approval. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Cheek moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for the month of April. Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to approve Escrow Release Request #10 for Oxford Commons in the amount of \$25,657.10 as approved by the Township Engineer. Mr. Kepler seconded the motion. MOTION CARRIED.

OASA

Mr. Bob Yeatman gave his report for the month of April. He said that work is progressing on the lagoon. They are keeping on schedule. The Route 10 sewer line permit was sent back by DEP as insufficient. Ed Lennex and Ed Fisher are working on it. Mr. Kepler move to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for April. Mr. Cheek moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Tony derKinderen reported that there Ply-Mar did come back to do a final seeding. They met with an expert on Disc or Frisbee Golf courses. This is something that will be put on the next parcel. The Planning Committee met with the Engineers from Concord Land Planners. They are making good progress and are on time. The bid package should be ready by the end of the month. There were some State Funds that were lost this year, so there may not be enough money to do everything as planned. Mr. Kepler moved to approve the report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Jay Eaton handed out a brochure to the Board for the Summer 2012 Chester County Town Tours and Village Walks. Oxford will host a historic district stroll on August 23rd. Mr. Kepler moved to approve his report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Comprehensive Plan – Mr. Joel Brown reported that they are slowly making progress. The final draft will be presented to the public on June 6th at the Herr's Visitor Center. Mr. Kepler moved to approve the Comp Plan report. Mr. Cheek seconded the motion. MOTION CARRIED.

Lincoln Village Sewer – A.M.E.Z. church did get the sewer permit but have not connected as of today.

NEW BUSINESS

Draft Act I67 Stormwater – Mr. Kepler moved to send a letter that the Comp Plan Committee drafted to the County Commissioners and Jan Bowers regarding the Draft Act I67 Stormwater Management Plan and the local municipalities concerns. Mr. Cheek seconded the motion. MOTION CARRIED.

Implementation of the Pump-out Ordinance – Mr. Kepler said that since the Act 537 Plan has been approved, the Township will be required to implement the Mandatory Septic Pump-out ordinance. All homeowners with a septic tank will be required to pump it out once every three years, starting January 1, 2013. Mrs. Kinney will start work on the database to keep track of who pumps and when.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

Mr. Kepler moved to adjourn the meeting at 7:58 p.m. and thanked everyone for attending. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer