

Lower Oxford Township
Board of Supervisors Meeting Minutes
August 14, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, August 14, 2013.

The following were in Attendance: Chairman, Kenneth L. Hershey; Vice Chairman, W. Ronald Kepler; Supervisor, W. Ralph Cheek; Zoning Officer, Deborah Kinney; Building Inspector, Scott Moran, and 7 guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the Board of Supervisor's meeting and the Special Meeting held on August 14, 2013. Mr. Cheek seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills –

Mr. Hershey moved to approve and pay the bills. Mr. Cheek seconded the motion. MOTION CARRIED.

Fiduciary Refunds

Mr. Cheek moved to transfer \$405.00 from the four listed sub-accounts to the Master Escrow Account for reimbursement of Engineering and Legal fees. Mr. Kepler seconded the motion. MOTION CARRIED.

Comprehensive Plan

Mr. Kepler stated that the Comprehensive Plan's legal fees exceeded the amount that was in their budget by \$600.00. Mr. Kepler is asking that the Board of Supervisors divide the additional amount due by the other participating townships and pay \$200.00 that would be Lower Oxford Township's portion.

Mr. Hershey moved to contribute \$200 for Lower Oxford Township's portion of the Comprehensive Plan's legal fees. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Information from Fulton Bank regarding the new system upgrade and enhancements.
- ✓ *Conservation and You* publication for Summer 2013.
- ✓ Letter from the Law Office of Brian Corvo regarding the new law, Senate Bill 351, which creates Stormwater Authorities to address flooding and reduce pollution.
- ✓ Letter from Southern Chester County EMS asking for funding in the amount of \$19,203 in 2014.
- ✓ Medic 94 Annual Report for 2012
- ✓ PSATS New Bulletin for July.

Comments: None.

BUILDING INSPECTOR

The Building Inspector, Scott Moran presented the following report: There were four (3) plan reviews and eight (8) regular inspections completed for the month of July, 2013.

Mr. Cheek moved to approve the Building Inspector's Report for July 2013. Mr. Kepler seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for July 2013. She issued (6) six residential and zoning permits, and one (1) sign permit. There were five (5) new violations and complaints: three (4) weed violations, one (1) chicken violation, one (1) safety violation, and one single-event permit for electrical upgrade.

Subdivisions & Land Development Plans

Mrs. Kinney reported that there were no new Subdivisions and Land Developments presented for the month of July, 2013. She also reported that there were no extensions required to be approved for current projects.

Mrs. Kinney stated that the Planning Commission did not meet on Thursday, July 25, 2013, but will reconvene on Thursday, August 22, 2013.

Mr. Cheek moved to approve the Zoning Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

Mr. Kepler presented the Engineer's report.

Mr. Hershey moved to approve the Engineer's report. Mr. Kepler seconded the motion. MOTION CARRIED.

OASA REPORT

Mr. Yeatman reported that there is nothing to report for the month of July other than they are still working on the spray field.

Mr. Hershey moved to approve the OASA report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Kepler presented the Roadmaster's Report.

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey reported that the audit for the Regional Recreational Authority has been completed. Mr. Hershey also reported that Mr. Tony der Kinderen has submitted his resignation. He also recommended that the Township should send him a thank you letter for doing such a wonderful job.

Mr. Kepler moved to accept Mr. Tony der Kinderen's resignation and have the Secretary send him a thank you letter. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Recreational Authority's Audit Report. Mr. Cheek seconded. MOTION CARRIED.

Mr. Kepler moved to approve the Regional Recreational Authority Report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Kepler presented the Historical Commission report in Jay Eaton's absence.

Mr. Eaton's report stated that he made a presentation to the Oxford Library Board asking for increased space in the expansion plans to archive non-township specific historical data so that they can do historical research and display items of historical interest. Mr. Eaton represented six municipalities' historic commissions that includes the Oxford Area Historical Association. The Board was very receptive to Mr. Eaton's request.

Mr. Hershey moved to approve the Historical Commission report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation –

The Township received an appraisal for David Fisher, 57 acres, at \$2,700 per acre.

Elmer Beiler agreement of sale from County for 53.34 acres for \$4,230 per acre. Township's share is approximately \$112,814.10.

Mr. Kepler moved to sign the agreement of sale for Elmer Beiler. Mr. Cheek Seconded the motion. MOTON CARRIED.

Comprehensive Plan – Mr. Brown reported that the Oxford Regional Comprehensive Implementation Plan agreement has been completed.

Mr. Kepler moved to accept Joel Brown's report. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

Fall Trash Day – Mr. Kepler stated that Fall Trash Day will be held on Friday, September 27th & Saturday, September 28, 2013 – Hours: Friday 7:00 a.m. to 3:00 p.m. and Saturday, 7:00 a.m. until noon. There will be a charge for tires, TV's and computers. Debbie Kinney will place the Fall Trash Day on the website.

Mr. Kepler moved to set the dates and advertise for Fall Trash Days on Friday, September 27th from 7 a.m. until 3 p.m. and Saturday, September 28, from 7 a.m. until noon. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Kepler stated that PennDOT submitted a snow contract for the Winter of 2013-2014 in the amount of \$25,165.06.

Mr. Cheek moved to accept the contract from PennDOT in the amount of \$25,165.06 for the Winter of 2013-2014. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler reported that the Township received a fax from Kevin Maskol, DEP, regarding the Mazepink property on Kimble Road.

Mr. Hershey stated that the Union Fire Company No. 1 is conducting an annual fund drive. He is asking if Lower Oxford Township would be willing to make a donation in lieu of the Fire Company's previous request to raise Township taxes. Mr. Hershey suggested donating half of what the Township taxes were for the Oxford Commons for the year 2013.

Mr. Kepler moved to make a donation for half of what the Oxford Commons Township Taxes were for the year 2013. Mr. Cheek seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

Mrs. Julie Brady stated that she was shocked that the Board would agree to arbitrarily pay half an amount of the Township taxes from the Oxford Commons to the Union Fire Company when they didn't even know exactly what that amount was going to be. Mr. Hershey stated that his thought was that taxes would not have to be raised according to a request from the Union Fire Company No. 1 to raise resident's taxes so they could receive more money for newer equipment. Mr. Kepler pulled the Tax book and found that the Oxford Commons taxes were \$3,500 which would be \$1,750.00 to be donated to the Fire Company.

Mrs. Ada Prigg stated that Lincoln University is conducting testing of their emergency equipment. The residents can hear it each time. Her question is how do the residents know if this is an actual emergency or if it is just testing of the equipment? It has happened three times in the last six months. Mrs. Julie Brady stated that she should contact Larry Wood and have her cell number placed on the call list when they conduct the emergency testing.

ADJOURNMENT

Mr. Kepler made a motion to adjourn at 7:55 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Respectfully Submitted,



W. Ronald Kepler
Acting Secretary

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.