

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**December 11, 2013**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, December 11, 2013.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, , Secretary/Treasurer Sara Laganelli, and seven guests. Supervisor W. Ralph Cheek and Roadmaster Steve Price were absent.

**CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

**Mr. Bill Goodley, President of the Union Fire Co. No. 1** – Mr. Hershey explained that at our last meeting, some people were asking about how the Fire Company was spending the money we give them. There are some concerns about the member participation being down. Mr. Hershey said he understands that everything costs more these days, but he doesn't want to raise taxes. He added that the fire company does a wonderful job.

Mr. Goodley introduced himself and Chief Brian Kelly, Mr. Bob Prettyman, and Mr. Rich Terry. Mr. Goodley said they are trying to save money everywhere they can. Chief Kelly said they are working on recruitment retention and are looking into grants to help them do that. They recruit junior members from the high school; some work out, but some go to college or the military. He said that most of the people moving out here are not into the fire company. He said that none of the members want to go to a paid fire company; they'd like to remain a volunteer force.

Mr. Prettyman said that the operating expenses continue to rise every year. The new tax on fuel is not helping them. He said that membership recruitment is not the problem, it's retention. They must do 170 training hours to start, and some many in a year. Chief Kelly added that those hours are required by the State, OSHA, and NFPA. It's hard for members with families to commit and put all of those hours in.

It was noted that in the last 40 days, they answered 81 calls and the Ambulance went out 224 times.

Mr. Terry said that fundraisers are not enough. The members put in so much time training and answering calls that they don't want to help with fundraisers.

After some discussion, Chief Kelly noted that the millage rate for Union Fire Co. is the lowest in the area.

**APPROVAL OF THE MINUTES**

Mr. Kepler moved to approve the minutes for the regular meeting on November 13<sup>th</sup>. Mr. Hershey seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$42,178.26 for General Fund and \$103,107.03 for Open Space Revenue Fund (The Open Space Revenue Fund is paying \$100,000 to General Fund for payoff of the loan from 2010). Mr. Hershey seconded the motion. MOTION CARRIED.

**Budget Deviations** – Mr. Hershey moved to adopt Resolution 2013-27 for 2013 General Fund Budget deviations totaling \$12,186.00. Mr. Kepler seconded the motion. MOTION CARRIED.

**Fiduciary Refunds** – Mr. Kepler moved to transfer \$568.40 from the two listed escrow subaccounts to the Master Escrow for reimbursement of engineering and legal fees. Mr. Hershey seconded. MOTION CARRIED.

### CORRESPONDENCE

- Letter from PENNDOT regarding the monitoring review done on the Liquid Fuels Fund for year ending December 31, 2012. The fund balances were accurate and no areas of concern were found.
- Approved Minutes from the October meeting of the OARA. They approved the 2014 Budget at the November meeting. Also confirmation that they applied for the Walmart Foundation's facility giving program.
- Letter from Rep. John Lawrence regarding a volunteer tree planting event.
- An email from Carey Bresler at the Oxford Public Library confirming that she completed the application for Walmart Foundation's facility giving.
- Letter from Charles Lewis with meeting agenda and supporting documentation for the annual meeting of the Chester County Tax Collection Committee held on November 12, 2013.
- Notice from the Chester Water Authority confirming a test of the Emergency Action Plan for Pine Grove dam will be conducted on December 17<sup>th</sup> at 9:00 a.m.
- PSATS News Bulletin for October/November 2013.
- PECO Reference Guide for Public Officials.
- PA State Police Community Awareness Bulletins regarding a Hostage Phone Scam and the Knockout Game.

Mr. Kepler noted that he spoke to the man doing the liquid fuels review and he mentioned that Sara does an outstanding job. Mr. Kepler thanked Sara.

Mr. Kepler moved to accept the correspondence. Mr. Hershey seconded the motion. MOTION CARRIED.

### BUILDING INSPECTOR

Mr. Scott Moran reported that he had eighteen regular inspections (two failed) for the month of November. Mr. Hershey moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for November. She issued four residential building permits.

#### **Subdivisions & Land Development Plans –**

**Hearthstone** – Mr. Hershey moved to adopt Resolution 2013-25 for a one year extension to the Hearthstone final plan approval. Mr. Kepler seconded the motion. MOTION CARRIED.

**Shoppes at Lower Oxford** - – Mr. Kepler moved to adopt Resolution 2013-26 for a one year extension to the Shoppes at Lower Oxford final plan approval. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Hershey moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

### ENGINEER

The Secretary read the Engineer's report for November. Mr. Kepler moved to approve the Engineer's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### OASA Report

None.

### ROADMASTER

The Secretary read the Roadmaster's Report for November. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### REGIONAL RECREATIONAL AUTHORITY

No report.

### HISTORICAL COMMISSION

No report.

### EMERGENCY MANAGEMENT

No report.

### OLD BUSINESS

**Oxford Regional Planning Committee**— The next meeting is January 22, 2014, for re-organization. We will need to appoint a new member.

**Route 10 Low Pressure Sewer Line SFPM** – Mr. Hershey moved to adopt Resolution 2013-24 for resubmittal of the Route 10 SFPM. Mr. Kepler seconded the motion. MOTION CARRIED.

### NEW BUSINESS

**2014 Union Fire Co. No. 1 Contract** – Mr. Kepler mentioned that he is not happy with the increase for the Fire Company Contract but feels they don't have a choice but to give it to them. Mr. Kepler moved to approve and sign the 2014 Fire Contract in the amount of \$52,555.71. Mr. Hershey seconded the motion. MOTION CARRIED.

**2014 Budgets** – Mr. Kepler moved to approve and adopt the proposed 2014 Budgets for General Fund, State Fund, Open Space Revenue Fund, Open Space Purchase Fund, and Sewer Fund. The 2014 Real Estate millage rate will remain .25 (calculated as .00025). Note that the General Fund line item 411.540 for the Fire Company Contract will change to \$52,555.71 and there is no tax increase. Mr. Hershey seconded the motion. MOTION CARRIED.

**Pension MMO for 2014** – Mr. Hershey moved to approve the 2014 Pension contribution in the amount of \$7,137.00 and to adopt the Act 44 Disclosure Statement from PSATS. Mr. Kepler seconded motion. MOTION CARRIED.

**CPA** – Mr. Kepler moved to appoint Maulo & Company, Ltd. as the CPA for the 2013 Audit for a fee in the amount of \$7,550.00. Mr. Hershey seconded the motion. MOTION CARRIED.

**Act 167 Stormwater Ordinance** – Mr. Kepler moved to authorize the Solicitor to advertise the proposed Act 167 Stormwater Ordinance to be adopted at the January 6, 2014, Board meeting. Mr. Hershey seconded the motion. MOTION CARRIED.

### OTHER BUSINESS

Mr. Kepler explained that the court had ordered Mazepink to remove all of the compost from his property within 120 days – which time is up tomorrow. Mr. Kepler drove by there and it looked like there were still 200 loads to be removed. Mr. Kepler called Kevin from DEP, but at meeting time had not heard back from him.

### PUBLIC COMMENTS

None.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 7:45 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer