

Lower Oxford Township

Board of Supervisors Meeting Minutes

July 9, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, July 9, 2014.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, Building Inspector Scott Moran and five guests. Roadmaster Steve Price was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the regular meeting of June 11th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Brown moved to approve and pay the bills: totaling \$54,370.29 for General Fund, \$65,997.39 for Open Space Revenue Fund, and \$382.10 for Sewer Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Fund – Mr. Kepler moved to transfer \$487.50 from the Ballymeade subaccount to the Master Escrow account for reimbursement of legal fees. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Copy of a letter sent to OASA Board of Directors from Blair Fleischmann regarding the Sixth Street Pump Station Replacement Project.
- ✓ Letter from Natural Lands Trust regarding the conservation of Camp Tweedale. They have requested a letter from the Township Planning Commission certifying that the proposed project is in compliance with the Township's comprehensive plan.
- ✓ Letter from General Counsel of Lincoln University regarding the group calling itself "Lincoln University Heritage Initiative." The letter states that the group does not represent Lincoln University and is not endorsed by them in any way.
- ✓ Copies of Agricultural Inspection Reports from County Conservation District for 118 Worth's Bridge Road and 572 Jackson School Road.
- ✓ Union Fire Co. No. 1 Municipal Fund Financial Statements for the years ending December 31, 2013 and 2012.
- ✓ PSATS News Bulletin for June.
- ✓ Memo from County Planning Commission regarding the Vision Partnership Program 2014 Round 2 Grants.
- ✓ Request for membership to the Oxford Area Historical Association for a fee of \$10.

- ✓ Notice from the OASA that the public water will be shut-off at AMEZ Church on June 19th for overdue sewer fees.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There was one plan review and sixteen regular inspections (one of which failed) for the month of June. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for June. She issued three residential building permits and one certificate of occupancy. There was a violation at 350 Calvary Road for a fence too close to the road. There is a pending weed violation at 205 Bethel Rd. Mrs. Kinney picked-up four non-permitted signs in June. Mrs. Kinney reminded the Board that there is a Zoning Hearing scheduled for July 16th at 7:30 p.m.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for June. Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

Mr. Bob Yeatman reported that the new treatment plant is progressing. They are scheduled to finish this December. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for June. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey asked Mr. Yeatman for a report. Mr. Yeatman reported that the last meeting was held at the park. They didn't do a walk, but after the meeting everyone went to the Oaks Road location. They are getting a bid from Howell's for mowing the lower part. Mr. Yeatman said he has mowed that a few times but doesn't want to do so on a permanent basis. They are talking about planting more trees this fall around the ball diamond and trail. Mr. Yeatman said he would be willing to serve on the OARA board on an interim basis until the Township can find someone else.

Mr. Kepler moved to appoint Bob Yeatman to the Oxford Area Recreational Authority as an interim member for Lower Oxford. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

The Secretary read an email received from Mr. Jay Eaton. He commented on a letter received from Lincoln University regarding the Lincoln University Heritage Initiative. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that there would be a meeting on June 28 to discuss the Comp Plan Amendment. Mr. Brown moved that the Lower Oxford Board of Supervisors forward the Comprehensive Plan Amendment to the Chester County Planning Commission and the Oxford Area School District and contiguous municipalities for

review and comment and that the responsibility for doing so be delegated to Mark Gallant of the Chester County Planning Commission and he further moved that the Lower Oxford Board of Supervisors forward the Comprehensive Plan Amendment to the Lower Oxford Township Planning Commission for their review and comment. Mr. Kepler seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – None.

Lincoln Village Sewer – None.

Zoning Hearing Board – I08 Third Ave. – Mr. Kepler moved to not authorize the Solicitor to attend the Zoning hearing because the Supervisors already sent a letter to the Zoning Hearing Board. Mr. Brown seconded the motion. MOTION CARRIED.

Billboard Ordinance – Nothing new. Mr. Kepler moved to table the proposed Billboard Ordinance. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

Zoning Ordinance & Zoning Map Change – Mr. Kepler moved to authorize the Solicitor to refer both the Zoning Ordinance amendment and Zoning Map Change to the County and Township Planning Commission for review. Mr. Brown seconded the motion. MOTION CARRIED.

Muenter – Mr. Brown moved to adopt Resolution 2014-16 approving the declaration of termination of final subdivision plan note for Ellen Muenter. Mr. Kepler seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Ms. Anita Bower, West Nottingham Township – Asked about the Billboard Ordinances and what changes were requested? Questioned that the ordinance is specific in design for the height, size, and barn structure. She feels it is not in the best interest of the Township. She would like to see the design. She has requested the slide show that was presented to the Planning Commission.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 7:55 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer