

Lower Oxford Township

Board of Supervisors Meeting Minutes

August 10, 2016

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, August 10, 2016.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, and five guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on July 13th. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$40,292.55 for General Fund and \$3,309.75 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Resume from Stephen Meloni looking for employment as a code official inspector.
- ✓ Letter from the Chester County Planning Commission regarding the County Comprehensive Plan update.
- ✓ Email with Route 472 detour details from Benchmark Construction insuring us that emergency vehicles will be allowed through.
- ✓ Memo from the ORPC with agenda items for the July 27th meeting.
- ✓ PSATS Legal Defense Partnership newsletter for summer 2016.
- ✓ Union Fire Company incident listing for June.
- ✓ An Audit Report for the Chester County Tax Collection Committee; Keystone Collections Group for year ending December 31, 2015.

Mr. Brown moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mrs. Kinney read the Building Inspector's report. There were six (6) plan reviews and thirty-one (31) regular inspections (2 of which failed) for the month of July. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for July. She issued eight (8) residential building permits, one (1) commercial permit, one (1) sign permit, and one (1) Certificate of Compliance. Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

No report.

OASA Report

Mr. Kepler reported that the OASA did not make the payment on the USDA loan and they going to work with the USDA to see what their options are. Mr. Brown moved to approve Mr. Kepler's report. Mr. Hershey seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Kepler read the Roadmaster's Report for July. Mr. Kepler moved to adopt Resolution 2016-20 designating Hawksworth Drive as a state fund road project to be paid for with Liquid Fuels funds. Mr. Brown seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. John Stonska reported that they are planning a Halloween trail the second weekend of October. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

Mrs. Julie Brady asked if Lower Oxford was going to continue membership to OXREM and if the dues were going to be paid. She said that OXREM has a tabletop exercise scheduled for November. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that there was a meeting on July 27th at which time they discussed the fire company. The Union Fire Co. received a grant to do a feasibility study to see if it would be practical to move from the current location. Mr. Kepler moved to accept the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Junior Supervisor Program – Mr. Brown moved to have the Secretary contact the High School Principal with the Junior Supervisor program guidelines and application. Mr. Kepler seconded the motion. MOTION CARRIED.

NEW BUSINESS

PennDOT winter services agreement 2016/2017 – The agreement is for \$25,888.97 for 14.66 linear miles winter service. Mr. Kepler moved to accept and sign the agreement. Mr. Brown seconded the motion. MOTION CARRIED.

Fall Trash Day – Mr. Kepler moved to authorize the Secretary to advertise and order dumpsters for Fall Trash day: Friday, September 30, 2016 from 7:00 am – 3:30 pm and Saturday, October 1, 2016 from 7:00 am – Noon. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Brown moved to contact Light-Heigel to prepare a contract for the MS4 and forward it to the Solicitor for review. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler said that Mr. Dambro was at last month's meeting asking for the Supervisor's support to build a wastewater treatment plant to run the sewer from his proposed development on Street Road to the Osborne Lagoon and sprayfields and dedicate the system to the Oxford Area Sewer Authority. Mr. Kepler moved that the

Board not support the idea because the development is not in the Township's sewer service area. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

None.

Mr. Kepler moved to adjourn the meeting at 8:15 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,



W. Ronald Kepler
Acting Secretary